



Call for Expression of Interest:

Development of beneficiary data collection and management and reporting software for project beneficiaries

TORs for Consultant/ Firms / Software houses

Introduction

Participatory Development Initiative [PDI] is a not for profit and non-governmental organization. Launched on January 29, 2000 by a group of young community development professionals, human rights activists, trade unionists, researchers, media professionals and concerned citizens, PDI is registered under Societies Act 1860.

The organization is engaged in advocacy, campaigning, community awareness, mass mobilization, participatory community development, participatory research, and networking on the local, national as well as global issues negatively affecting the lives and the livelihoods of the poor communities.

PDI is implementing Oxfam supported project ‘Humanitarian Capacity Building Project’. Developing beneficiary data collection and reporting software for beneficiary database is one of the major activities of this project. Consultant firm has to develop the beneficiary data collection and reporting software for beneficiary database with the following objectives.

Basic ideas about the beneficiary database

Beneficiary database is software aimed at collecting and managing accurate data of the beneficiaries of any project. The organizations working on disaster relief usually face serious challenges in collecting and managing beneficiary data and associated documentation for providing relief services in an accountable and systematic way. Use of beneficiary database software is aimed at ensuring smooth and systematic ways and means of beneficiary data collection, verification and management of the data.

With the development of beneficiary database, all the data about the project areas [district/ tehsils, UCs and Villages] of the humanitarian partners of Oxfam Novib as well as the details of the beneficiaries registered, selected for relief and those received relief would be available online and this data can be printed or transferred online easily. This would also eliminate the possibility of the duplication of the beneficiaries in receiving relief. This software would save the implementing partners from hassles in the manual registration of the beneficiaries, preparing data about the overall number of benefices gender and village wise and also preparation of tokens manually and a number of other activities as all the data once entered in the software would be available for any kind of analysis, reporting as well as token issuing within seconds through touch of computer buttons.

This software would also fulfil the need of reporting about the planned activities and targets achieved on the daily basis and there would be no need to prepare separate reports for the management and even funding agency about the status of the planned activities and achieved targets as with the entry of data the software would generate such reports also which would show the planned and achieved targets even population and village wise

Selection Criteria

- The consultant / Firm / Software house must have worked on web based software programs
- Evidence of the consultant / firm / software house in-depth knowledge of the sector/firm / company
- Presentation / demo of attractive design of the software based on the above mentioned basic ideas

TAXES

All the taxes will be deducted as per laws of Pakistan

Call for Expression of Interest

PDI is soliciting expression of interest from independent software consultant/experts/ software firms. Those interested should sent the following documents to PDI

- 1- Letter of expression of interest [letter should also highlight the relevant experience of the software firm / consultant and also the duration for the completion of the software suggested]
- 2- Design of the software based on the above mentioned basic ideas
- 3- Financial Proposal / budget

The expression should be sent to the following Address no later than Wednesday May 22, 2013 on the following email address: participatoryjobs@gmail.com or the following postal address

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