



Participatory Development Initiative (PDI) Terms of Reference for Research Consultancy

Title: Cost benefit analysis of Oxfam Novib Partners work with the community on DRR

1. INTRODUCTION clearance

The Hyogo Framework for Action (HFA) is a 10-year plan to make the world safer from natural hazards. It was adopted by 168 Member States of the United Nations in 2005 at the World Disaster Reduction Conference, which took place just a few weeks after the Indian Ocean Tsunami. The HFA is the first plan to explain, describe and detail the work that is required from all different sectors and actors to reduce disaster losses. It was developed and agreed on with the many partners needed to reduce disaster risk - governments, international agencies, disaster experts and many others - bringing them into a common system of coordination. The HFA outlines five priorities for action, and offers guiding principles and practical means for achieving disaster resilience. Its goal is to substantially reduce disaster losses by 2015 by building the resilience of nations and communities to disasters. This means reducing loss of lives and social, economic, and environmental assets when hazards strike.

At civil society level different civil society organizations including the partners of ON are also in forefront in working on disaster risk management to mitigate the disaster effects and reduce the vulnerability of the disaster prone communities and areas in Pakistan. The activities being conducted in this regard range from community based disaster risk management to district and provincial and national level networking on disaster, policy advocacy level efforts, local and district level disaster management and contingency planning etc. However, all these efforts have never been properly analysed and documented to examine the real impact of those initiatives on the local communities and to record the lessons learnt and to identify best practices for replication. PDI with the support of ON intends to study and analysis ON partners work on DRR to examine its impact on the local communities through cost benefit analysis and prepare indicators for further improving the future initiatives in DRR.

2. RATIONALE FOR THE RESEARCH

The research findings will highlight the work done by ON and Partners on DRR and DRM. It will reflect the major outcomes, challenges faced and mitigating strategies, and lesson learnt of projects completed by partners. At the end there will be certain recommendation for future to meet the disasters like situations. The study will also cover the reason that made to invest in this phenomenon; improvements for the marginalized/vulnerable segments of the society; and how

study shall be effective and relevant in the current scenario where the country faced consecutive emergencies.

It is also expected that this research study will provide an opportunity to agencies for devising their plans, policies and strategies very effectively.

3. AUDIENCE AND USE

Oxfam Novib and the Partners are expected to be the key audience of the study. Study would review the work done by all of them for disaster risk reduction and management in emergencies. It will be based on the lesson learnt, challenges faced and outcomes/results achieved of the projects. The study will be supported document for other stakeholders to review and develop their strategies for disaster risk reduction and management.

4. STUDY OBJECTIVES

The overall objective of the study is to document On and the Partners interventions as civil society initiatives on DRR with reference to achieving Hyogo Framework for Action. The study shall also examine the impacts, both positive and otherwise, on the ON, Partners and local communities ultimately in all intervention districts. (We can't mention districts now and activities have been conducted at different levels)

Based on the researched ground realities, the consultant will recommend improved strategies to overcome the disaster risks in future based on the interventions.

The specific objectives are:

1. To study and document the DRR related initiatives of ON and the Partners with reference to achieve Hyogo Framework for Action goals to examine its impact on the local communities of disaster prone areas
2. To measure the results of the interventions while analyzing the comparison of the areas/districts where similar interventions are not carried out and how these interventions assisted in improved service delivery?
3. To develop indicators for further improving DRR related initiatives for the disaster vulnerable communities.
4. To measure the cost and benefit analysis of DRR related initiatives of ON partners, to know the level of impact on the local communities where DRR related initiatives have taken place;
5. Publish and disseminate the successes and best practices of ON partners for large scale sharing and replication

5. RESEARCH QUESTIONS

- What is the present concept of DRR in the project targeted areas?

- What are key the achievements of the interventions?
- What are the key issues faced during disasters by communities in both target and t
- What are key salient features of training gotten from projects and how these trainings contributed in the improved service delivery?
- What are key policies and plans for meeting disaster situations of partners and how these worked?
- What are key positive and negative aspects of those policies at all levels i-e Partner, other stakeholders and communities?
- What are key issues at practice level while implementing those policies?
- What are the key issues being faced by community members during disasters?
- What are the policy aspects of those issues and how these issues affected the implementation, positive or negative?
- What are the key suggestions to improve the policy frameworks at all levels?
- How much project interventions supported during disasters in terms of relevance, timeliness and effectiveness?
- What the changes communities feel before and after interventions?
- What are key gaps found during emergency response, not included in project activities?
- What should be the advocacy aspects strategies and tools for improving the disaster strategies?

6. SUGGESTED RESEARCH METHODS

Following qualitative study tools are suggested to be used for the data collection for the study:

- Secondary data Review
- Key Informant Interviews
- Focus Group Discussions
- Field Observation

7. KEY SOURCES AND PEOPLE TO BE CONSULTED

Key Documents

- DRR and DRM policy of partner organizations
- Contingency plans (partner organization)
- Disaster risk reduction plans
- Project Completion Reports
- Success stories of partner
- Studies so far undertaken on the issue
- Case studies
- Success stories of partner etc

Key people to be consulted

- Village Development Organizations;
- Local communities of disaster affected/project targeted;
- Project staff;
- OXFAM Novib;
- Other NGOs working on DRR/M;
- Government line agencies, DDMAAs, PDMAAs, NDMAAs

8. STYLE AND LENGTH OF REPORT

The study should consist on at least 60 pages with the following key contents:

- Executive Summery;
- Overview of DRR/M situation in areas;
- Review of contingency and disaster risk reduction plans of organizations;
- Role of different stakeholders ;
- Review of partners work ;
- Major lesson learnt, achievements, and outcomes of projects;
- Recommendations for policy and practices;
- Annexure;
- References.

9. TIMETABLE

Activity	Timeline
Development of final study proposal with the identification of study tools and presentation to PDI	One Week
Review of secondary data	One Week
Preparation of questionnaire and other study tools	One Week
Field Work in the selected sample area	Four weeks
Data analysis and report writing and preparation of the first draft	Two weeks
Review of the first draft , incorporating the comments from PDI /Oxfam on the first draft and submission of the final report	Two weeks

10. DOCUMENTATION OF RESEARCH

The Consultant will provide full information and documentation of the sources used to substantiate the research findings in PDI and ON publications and campaigns including endnote

references for all specific facts and statistics used. The report must also include a bibliography of the major references used. Primary sources must be used wherever possible over secondary sources.

11. TECHNICAL AND FINANCIAL PROPOSALS

Technical Proposal

In order to achieve the objectives of the assignment, the consultant will be expected to take complete responsibility for all the activities identified in the attached TOR. The Technical Proposal should contain inter alia; a complete description and explanation of the proposed methodology for the Assignment (work plan), time-line, staffing, names and qualifications of allocated personnel and any other resources that the consultant will make available to execute the assignment and achieve the objective.

Financial Proposal

The Financial Proposal should stipulate the fees for the assignment. All fee and costs are to be expressed in Pakistan Rupees only. The Technical and Financial Proposals shall be evaluated by a technical committee in PDI.

12. SELECTION CRITERIA

Research proposals will be selected on the basis of:

- Evidence of the researcher's in-depth knowledge of the sector / issue
- Previous studies and written publications in this or relevant fields;
- Clarity of analysis and written expression;
- Fluency in English.
- Skills in research methodology in particular access to data and information sources, including contacts within government and industry;

13. TAXES

All the taxes will be deducted as per laws of Pakistan.

14. CONTACT

All proposals should be sent to Participatory Development Initiatives [PDI] no later than February 15th, 2013 at the email: participatoryjobs@gmail.com